



California
Community
Land Trust
Network

Perpetual Home Affordability-Stewardship-Community Control

AGENDA

CALIFORNIA COMMUNITY LAND TRUST NETWORK BOARD OF DIRECTORS MEETING 10:00PDT–11:30a, Sat. March 26th, 2020

Via video conference or conference call

Video: <https://zoom.us/j/820804596>

call in: +1 669 900 6833

Meeting ID: 820 804 596

One tap mobile +16699006833, 820804596# US (San Jose)

CALL TO ORDER 2p

ROLL CALL

PRESIDENT:	IAN WINTERS
VICE PRESIDENT:	OSCAR MONGE
TREASURER:	JEN COLLINS
SECRETARY:	
BOARD MEMBER:	FANNY ORTIZ
BOARD MEMBER:	
BOARD MEMBER:	
BOARD MEMBER:	
BOARD MEMBER:	LESLIE EZEH
BOARD MEMBER:	

ADDITIONS AND DELETIONS TO THE AGENDA

INTRODUCTIONS

Introductions of attending members and guests and prospective board members

MEMBER AND PUBLIC COMMENTS

THE PRESIDENT OF THE CALIFORNIA COMMUNITY LAND TRUST NETWORK WILL CALL FOR MEMBER COMMENTS

Any Member may address the Board of the California Community Land Trust Network on items within the Board's subject matter jurisdiction, but which are not listed on the agenda during MEMBERCOMMENTS. However, no action may be taken on matters that are not part of the posted agenda. MEMBER COMMENTS are scheduled for 15minutes and should be limited to three minutes per person

BOARD BUSINESS

- 1. REVIEW AND ADOPT MINUTES OF January 28th, 2020 5mm**
RECOMMENDED ACTION(S)
Adopt Meeting minutes from January 28th.
- 2. PLAN AN ONGOING BOARD MEETING SCHEDULE AND BOARD RETREAT DATE 10mm**
RECOMMENDED ACTION(S)
 - 4th Thursday @ 9am
 - Board retreat date pending -- post pandemic
- 3. POLICY COMMITTEE UPDATES / APPROVAL OF POLICY LAWYER'S CONTRACT AND METHOD OF INVOICING 15mm**
RECOMMENDED ACTION(S)
 - Policy committee split into LEHC and C19 response
 - TOPA=ETSRA Emergency Tenant Stabilization and Recovery Act
 - Organizational and resident survey on Covid 19 effects and needs - Survey will be translated
- 4. REVIEW AND DECISION ON SRC-CACLTN CONTRACT PROPOSAL 10mm**
RECOMMENDED ACTION(S)
 - *Identify needs:*
 - *Collect resumes from org and key staff*
 - *Create RFP for responsibilities and desired qualifications -1*
- 5. EMAIL VOTE PROCESS. ANYTHING THAT FORMALLY BINDS REQUIRES WRITTEN ASSENT BY UNANIMOUS VOTE OF ALL BOARD MEMBERS. EMAIL VOTE PROCESS: 1) PUTTING OUT A PROPOSAL/DRAFT FOR BOARD MEMBERS TO DISCUSS (UP TO 1 WEEK) 2) REQUEST FOR A FORMAL RESOLUTION (3 DAYS FOR MEMBERS TO VOTE). 10mm**
RECOMMENDED ACTION(S)
 - Support requests from allies

- Letter requests
- Endorsements
 - Email vote: majority of those who vote within a three days period from the time it was sent unless formally binds the organization to some action. Ian will sign as President of the Board.
 - With regard to requests that involve complex policy issues these messages should be sent to the Policy Committee which will then forward on approved actions to the Board and President.

6. COLLECTING ARTICLES OF INCORPORATION 5mm

RECOMMENDED ACTION(S)

- Find all incorporation docs here

7. HIRING TIMELINE AND NEXT STEPS 5mm

RECOMMENDED ACTION(S)

TBD

8. BOARD TRAINING AND DEVELOPMENT NEEDS (5m)

RECOMMENDED ACTION(S)

Even number of board members: recruit another board member. Use (modified) consensus.

9. A LETTER FROM JEAN DIAZ THAT THE NETWORK SHOULD ENDORSE 5mm

RECOMMENDED ACTION(S)

TBD

TIME PERMITTING

10. LEGISLATIVE CONSULTANT -- RECOMMENDING ~\$20K INCLUDING RETAINER AND CONSULTING FEES THROUGH END OF 2019-2020 SESSION (SEPTEMBER)[WAITING ON FORMAL ESTIMATE]

11. CACLTN REPRESENTATION AT TENANT EVENTS

RECOMMENDED ACTION(S)

TBD

BOARD COMMENTS

ADJOURNMENT