



## Liberty Community Land Trust

**Role:** Real Estate Associate Project Manager

**Location:** Los Angeles, CA (hybrid)

**Job Posted:** January 21, 2025

### ABOUT US:

At Liberty Community Land Trust, we're redefining community empowerment through innovative and collaborative real estate development. Join us in shaping a world where community ownership and justice pave the way for a more equitable future.

We're not your typical non-profit. Liberty Community Land Trust stands as land liberators, social enterprise creators, and community-driven real estate developers. Our mission is bold – to establish community control of land, democratize the economy, and advance racial, economic, and climate justice through innovation, collaboration, and public policy/advocacy. We are known for leading the most successful raise for a community-owned real estate project in American history and developing a groundbreaking model for community ownership. We're seeking co-creators, talented innovators and disciplined practitioners, ready to dream big and make an impact.

### YOUR ROLE:

As a Real Estate Associate Project Manager, you'll spearhead community-centered development projects, from inception to completion. This is a unique opportunity to bring to life diverse projects and directly create affordable, high-quality, sustainable community spaces. You will not only lead critical projects, but also inspire change and growth in our community, setting a benchmark for community-led development nationwide. You will join a culture that's rooted in collaboration, respect, and a drive to challenge the status quo.

### WHAT YOU'LL DO:

- **Master the Management of Projects:** Take ownership of tasks and projects from inception to completion, skillfully planning, organizing, and guiding teams and stakeholders to ensure tasks are completed, milestones are met and objectives are achieved with precision.
- **Champion Transformative Projects:** Drive affordable housing and commercial projects, aligning them with our transformative vision.



- **Foster Collaborative Success:** Facilitate dynamic team and stakeholder project engagement, bringing our shared goals to life, efficiently and within budget.
- **Navigate Financial Landscapes with Skill:** Manage the financial landscape of our projects. Your expertise in creating/managing pro-formas, budgets, securing innovative funding options, and navigating the world of loans, tax credits, and subsidies will fuel our mission.
- **Build Teams that Build Dreams:** Lead team assembly and contract management, impacting the success of our real estate ventures.
- **Ensure Excellence and Integrity:** Oversee construction stages, ensuring quality, safety, and standards are met. Coordinate with property management to ensure a seamless transition to vibrant community spaces.
- **Be the Architect of Our Story:** Craft project narratives, proposals and plans to inspire stakeholders and funders.
- **Be Our Voice and Ear in the Community:** Represent our organization in community events and at conferences.

#### WHO YOU ARE:

- A mission-driven professional, with at least 3+ years of experience in real estate development.
- At least 2 years of project management experience.
- Holder of industry certification, Bachelor's degree in real estate, urban planning, construction management, or a related field or relevant experience.
- Knowledgeable and proficiency in affordable housing regulations, with a keen eye for detail and a passion for creating community impact.
- A strategic thinker with excellent communication and negotiation skills.
- Culturally competent and committed to equity, inclusivity, and community empowerment.
- A team player who thrives in a collaborative environment, can lead independently, and can manage multiple projects and deadlines.
- A continuous learner, seeking opportunities to enhance their professional journey.
- Practically equipped with reliable vehicular transportation and the ability to lift up to 40 lbs as needed.

#### COMPENSATION AND BENEFITS:

This exempt position offers between \$58,500-70,000 per year, depending on experience, with a flexible work schedule and a two-day per week on-site minimum. As part of our team, you'll



enjoy unique opportunities for community involvement and professional growth, including access to workshops, conferences, and community engagement initiatives. We offer a competitive health and wellness benefits package that includes medical, paid time off, and flexible scheduling to support your work-life balance.

### **JOIN US:**

Join our dynamic team and contribute to a groundbreaking mission. We especially encourage applications from individuals with diverse backgrounds and experiences, as we're committed to enriching our workplace with a wide range of perspectives.

### **APPLICATION PROCESS:**

The position is open until filled. To apply, please complete the application form here:

[APPLY HERE](#). Be sure to include the following:

- A cover letter
- Your resume
- A list of real estate development projects.

In your cover letter (250 words or less), share how your personal journey aligns with our mission. Highlight past projects that demonstrate your passion for community-driven development and share your ideas for future initiatives.

We look forward to learning about you and assure you of a respectful and responsive hiring process.

Liberty Community Land Trust is proud to be an Equal Opportunity Employer. As a Black-led organization, we embrace diversity, equity and inclusion, and are dedicated to fostering a supportive environment for all team members.

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